

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
November 26, 2012**

The regular meeting of the Holtville City Council was held on Monday, November 26, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, David Bradshaw and Richard Layton. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Planner Justina Arce and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:08 p.m.

INVOCATION:

The invocation was led by Pastor Mike Allen of North Holtville Friends Church.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by David Bradshaw.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on November 21, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(a))

Willowbend LLC vs. City Of Holtville

Imperial Palms Resort vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(c))

Claim of James Brock

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager

Classified Employees

A motion was made by Mrs. Ludwig and seconded by Mr. Layton authorizing City Hall to be closed on Christmas Eve 2012. The motion carried 5/0. A letter of agreement will be prepared.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: 585 Fern Avenue

Property: 1313 E. 7th Street, Space 60

Property: 640 E. 3rd Street, Space 5

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

Property: Hwy 98 @ State Hwy 7 Management & Training Corporation

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms of Lease and Operations

No reportable action taken.

PUBLIC COMMENTS:

Mrs. Ludwig addressed the Council and shared a history of the various organizations and committees she has served on throughout the years. Mrs. Ludwig was instrumental in negotiating with Milton and Mabel Meek regarding the property adjacent to City Hall. The Meek's donated this property to the City for the purpose of constructing the Public Safety Building.

CONSENT AGENDA:

1. Approval of Minutes Of The Regular Meeting Of November 18, 2012

2. Current Demands #31233 To #31285

A motion was made by Mr. Layton and seconded by Mr. Goodsell to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mr. Silva reported the Fire Department participated in the "Fill the Boot" event and collected \$1,200 for the Muscular Dystrophy Association. The Fire Department also participated in "Ride a Bike to School". He said Red Cross has donated water, powerade and heater meals to the City in the event of a disaster.

Mr. Wells announced that the auditors are here this week to do the 2011-2012 audit.

Mr. Goodsell said he heard Mr. Wells and his band when they played in Imperial.

Mr. Brittsan challenged members of the Council to purchase more chairs for the Civic Center.

Mr. Bradshaw reported Mr. Goodsell attended an ICTC meeting in his absence. He also told Council that John Jordan has retired from his position in Heber Utility District and Laura Fischer will be replacing him as the new manager.

UNFINISHED BUSINESS:

3. Discussion/Related Action To Adopt RESOLUTION 12-73 Adopting Prop 218 Procedures Associated With A Proposed Sewer Rate Increase And Authorizing The Language In The Public Hearing Notice For Publication Of The Same – Justina Arce, City Planner

A motion was made by Mr. Bradshaw and seconded by Mr. Brittsan to adopt Resolution 12-73

adopting Prop 218 procedures associated with a proposed sewer rate increase and authorizing the language in the Public Hearing Notice for publication of the same and to authorize the Public Notice to also be translated into Spanish before publication and distribution. The motion carried 5/0 in the form of a roll call vote.

NEW BUSINESS:

4. PUBLIC HEARING - Discussion/Related Action To Introduce And Waive The First Reading Of ORDINANCE 477 Regarding A Zoning Text Amendment For The Downtown B Zone – Justina Arce, City Planner

Ms. Arce provided an overview of the project history and reviewed the staff report presented to Council. Mr. Brittsan opened the public hearing at 6:35 p.m. Vasanthi Okuma, representing Greenburg Furrow discussed her client's market strategy. She said approval of the Zoning Text Amendment will allow Family Dollar Store to open in Holtville. The public hearing was closed at 6:40 p.m. A motion was made by Mr. Goodsell and seconded by Mr. Layton to introduce and waive the first reading of Ordinance 477 regarding a Zoning Text Amendment for the Downtown B Zone. The motion carried 5/0 in the form of a roll call vote.

5. Discussion/Related Action To Adopt RESOLUTION 12-69 Ordering The Adoption Of The 2012-2013 Building Plan Review And Permit Fee Schedule – Alex Meyerhoff, City Manager

A motion was made by Mrs. Ludwig and seconded by Mr. Goodsell to adopt Resolution 12-69 ordering the adoption of the 2012-2013 Building Plan Review and Permit Fee Schedule and rescinding all prior fee schedules. The motion carried 5/0 in the form of a roll call vote.

6. Discussion/Related Action To Adopt RESOLUTION 12-70 Accepting APN 045-500-020 Sanitary Sewer Pipeline Grant Of Easement And Approving The Certificate Of Acceptance – Jack Holt, City Engineer

A motion was made by Mrs. Ludwig and seconded by Mr. Layton to adopt Resolution 12-70 accepting APN 045-500-020 Sanitary Sewer Pipeline Grant of Easement and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

7. Discussion/Related Action To Adopt RESOLUTION 12-74 Accepting APN 045-500-020 Sanitary Sewer Pipeline Temporary Construction Easement And Approving The Certificate Of Acceptance – Jack Holt, City Engineer

A motion was made by Mr. Layton and seconded by Mr. Bradshaw to adopt Resolution 12-74 accepting APN 045-500-020 Sanitary Sewer Pipeline Temporary Construction Easement and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

8. Discussion/Related Action To Adopt RESOLUTION 12-71 Accepting Grant Of Easement From Holtville Union Elementary School District APN 045-222-004 And 045-621-001 For Right Of Way Along Seventh Street And Beale Avenue For Sidewalk Improvement Project And Authorizing City Clerk To Execute A Certificate Of Acceptance For The Same – Justina Arce, City Planner

A motion was made by Mr. Bradshaw and seconded by Mr. Goodsell to adopt Resolution 12-71 accepting Grant of Easement from Holtville Union Elementary School District APN 045-222-004 and 045-621-001 for right of way along Seventh Street and Beale Avenue for Sidewalk Improvement Project and authorizing City Clerk to execute a Certificate of Acceptance for the

same. The motion carried 5/0 in the form of a roll call vote.

9. Discussion/Related Action To Adopt RESOLUTION 12-72 Accepting Grant Of Easement From El Zorro Loco, LLC APN 045-273-020 For Installation Of A Bus Shelter And Authorizing City Clerk To Execute A Certificate Of Acceptance For The Same – Justina Arce, City Planner

A motion was made by Mr. Layton and seconded by Mrs. Ludwig to adopt Resolution 12-72 accepting Grant of Easement from El Zorro Loco, LLC APN 045-273-020 for installation of a bus shelter and authorizing City Clerk to execute a Certificate of Acceptance for the same. The motion carried 5/0 in the form of a roll call vote.

10. Discussion/Related Action To Adopt RESOLUTION 12-75 Authorizing The City Manager To Negotiate And Execute Contract Agreements Between The City Of Holtville And The Authorized Engineering Firms For Federally Funded Projects – Jack Holt, City Engineer

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt Resolution 12-75 authorizing the City Manager to negotiate and execute contract agreements between the City of Holtville and the authorized engineering firms for federally funded projects. The motion carried 5/0 in the form of a roll call vote.

11. Discussion/Related Action To Direct City Manager To Pursue Legislation Regarding Use Of Golf Carts And Neighborhood Electric Vehicles In The City Of Holtville – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mr. Goodsell to direct City Manager to pursue legislation regarding use of golf carts and Neighborhood Electric Vehicles in the City of Holtville. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

12. Information Only Regarding The Beautification Committee Update – Alex Meyerhoff, City Manager

Mr. Meyerhoff reported the Beautification Committee met on November 15th and there were twelve people in attendance. The concept of adopting a block is being considered. There was a community clean up day at Earl Walker Park and it was very successful. The committee will be meeting again in January.

13. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Fire Chief – Alex Silva**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Fire Chief.

Mr. Meyerhoff reported there was a water break at 8th Street and Figueroa Avenue last week. The Public Works Department made the necessary repairs which took approximately four hours.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the meeting at 7:15 p.m.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk